



**THREEDOM**

UNIVERSITY CHAPTER HANDBOOK  
[WWW.THREEDOMFRONT.COM](http://WWW.THREEDOMFRONT.COM)

# How to Start a Threedom Chapter

## A. Find a Faculty Advisor:

A faculty advisor is required for each chapter of Threedom to oversee the activities and responsibilities performed by members. This advisor should demonstrate enthusiasm for abolishing modern-day slavery. He or she should display compassion and understanding toward this important matter, continually acquiring knowledge about the subject. An advisor should be available to consult with students or to provide support through prayer whenever needed.

## B. Prepare and plan for the first meeting:

It is important to find a venue on campus where the first meeting will be held. For example, the first Threedom meeting could take place in the school's student center, the advisor's office, or a conference room.

### 1. Ways to Recruit Members & to Promote Threedom:

- Distribute flyers to students during lunch and dinner hours outside the cafeteria.
- Place posters that promote Threedom on walls and bulletin boards so they can be visible for students to see.
- Ask the advisor to send out a campus-wide email informing students about the meeting.
- Place an advertisement in the school newspaper about the meeting.
- Have a party to help generate student interest in Threedom.
- Host a documentary screening about the issue of human trafficking.
- Talk to your university's provost to see if you can have a chapel speaker talk about human trafficking and modern-day slavery.
- Inquire about inviting a person who has been rescued from human trafficking to share his or her testimony with students.
- Tell professors and students about the meeting via word of mouth.
- Create an event on Facebook about Threedom's first meeting.
- Create a Twitter account for your school's chapter of Threedom.

### 2. Plan an activity for the meeting:

The first meeting could include various activities such as ice breakers. Human trafficking is a very serious issue, and for the first meeting, the goal should be to get potential members talking and engaging each other.

For example, those in attendance could participate in the “name game.” In preparation for this game, the advisor would prepare labels with the names of famous abolitionists. The advisor would place one label on each person’s back without revealing the name. The individuals would have to ask others for clues to determine the name of his or her abolitionist.

### **3. Get Organized:**

The faculty advisor and potential club members should begin planning the structure and function of the chapter. Check your school’s policies for chartering a chapter of a new organization. Many schools have specific requirements and steps that organizations have to take both when they are starting, and throughout each school year. Your chapter might need to be approved by a student congress, or other governing board, and you may have to draft bylaws for your chapter before you receive official recognition. The specific requirements will vary by school, and it’s important that you follow these steps carefully to be a recognized on-campus organization.

### **C. Requirements to be a Threedom Chapter:**

1. Stay in contact with other Threedom chapters via various forms of communication provided at the web portal ([www.threedomfront.com](http://www.threedomfront.com)).

*For example: newsletters, emails, Skype conferences, and conventions.*

2. Each campus chapter must be supervised by an advisor.

3. In addition to an advisor, each chapter must have a president and at least seven members.

4. There should be meetings held monthly. There should be a minimum of eight meetings held throughout the academic year. The time allotted for each meeting should be pre-determined by the advisor and the president.

### **D. What to do:**

While there are Threedom chapter requirements, many of the other decisions can be decided by individual groups and their specific needs.

**Questions to Consider:**

- What are our goals for the chapter?
- What are we going to do?
- What activities/outreaches/promotions do we want to create or participate in?
- When and where should the meetings be held?
- Who will fill the various positions?

**E. Chapter Leadership Positions:**

**Title:**

**Responsibilities:**

**President**

- Leads meetings
- Keeps members informed
- Helps organize events
- Works with the academic advisor
- Participates with the greater communities of Threedom by web conferences and other connections

**Vice President**

- Assists the President
- Helps recruit new members
- Takes over the position of President when necessary
- Promotes Threedom on campus

**Secretary**

- Takes notes
- Creates an agenda
- Manages the paperwork
- Records the minutes of the meeting

- Treasurer**
- Manages the finances
  - Collects money from merchandise
  - Creates the year's budget

- Historian**
- Keeps a record of the history of the chapter
  - Performs written work
  - Researches anti-slavery organizations and current movements
  - Works with Secretary

## **F. Funding:**

### **1. Reasons to raise money:**

- a. Support the activities and services of the chapter.
- b. Provide scholarships for chapter members to join forces with other abolitionists partnering with Thredom.
- c. Support other abolitionist movements partnering with Thredom.

### **2. Create a budget with priorities:**

- a. Chapter necessities such as printing costs or event fees.
- b. Supporting members joining forces with other abolitionist organizations partnering with Thredom.
- c. Supporting abolitionist groups, which can be found and researched at [thredomfront.com](http://thredomfront.com).

### **3. How to raise money:**

- a. Donations
- b. Fundraising activities
- c. Request money from college as support for campus club

*Go to [thredomfront.com](http://thredomfront.com) for a complete list of abolitionist organizations partnering with Thredom worldwide.*

## **G. Activities:**

### **Engage: Actions to Raise Awareness**

1. Create pins, buttons, or bracelets. These items can be worn by the student body on campus to create awareness. Make t-shirts for members to wear. Then, plan days for wearing them together.
2. Sponsor an event on campus that allows fellow students to become informed about the issue.
3. Set up a lecture, and invite your advisor to come share why he or she supports the anti-slavery movement and how students can be involved with the movement. Have a student panel discussion where members of Thredom explain why they are abolitionists.
4. Send out e-mails/postcards to the campus body with member testimonies concerning the freeing of the world's slaves. Contribute to the campus paper by informing other students of the current situation.
5. Screen a documentary about human trafficking such as *The Dark Side of Chocolate*. Create your own film concerning the emancipation of slaves and share via the Internet or by campus screening.
6. As a club, learn and inform one another about new developments in the world concerning trafficking, slavery, and freedom.
7. Live on \$2 for 24 hours to help raise awareness and gain insight into the life of a victim.
8. Vote. Vote for people who are pro-freedom and encourage others to do the same. Advocate for anti-trafficking legislation at the local, state, and federal levels of government.
9. Research businesses and make purchases that support anti-human trafficking. Use websites like [betterworldshopper.org](http://betterworldshopper.org).

## **Empower: Activities to Raise Money**

1. Organize a 5K or 10K run/walk, golf/tennis/frisbee/jump rope/etc. tournament, or other athletic event. Either donate the money to a Threedom partnering organization or use to support a student interning with such a group. Sell t-shirts or bracelets at the event. Have participants raise money by finding sponsors or require a nominal fee. Host a passionate and informed speaker to talk about Threedom and the anti-slavery movement.
2. Create and sell a Threedom Cookbook. Include in it favorite recipes as well as member testimonies or thoughts concerning freedom for all people. Ideas for themed recipe books: recipes that can easily be made in a dorm kitchen, favorite desserts, or meals made by combining cafeteria foods in unique ways.
3. Offer a car wash. Wear chains or handcuffs as you work to raise awareness for the anti-slavery movement.
4. Karaoke night. Hold a karaoke night on your campus. Borrow or rent sound equipment or find a DJ to play music for you. Set an admission price. Find grocery stores or individuals willing to donate snacks and soft drinks to be served.
5. Fair-trade chocolate sales. Sell fair-trade chocolate bars to educated consumers, raise awareness of human trafficking, and raise money to help free people. Check out Not For Sale Campaign for more details.
6. Sign the petition asking Hershey to begin using fair-trade certified cocoa. Check out Not For Sale Campaign for more details.

## **Emancipate: Ways to Confront Slavery**

1. Sponsor a freed slave getting established in normal life.
2. Donate to organizations that provide micro-loans for small businesses in undeveloped countries helping to decrease slavery vulnerability.
3. Volunteer with churches, community centers, and other organizations focused on freeing people around the world.
4. Support members who are willing to serve an internship with an abolitionist organization partnering with Threedom, such as Not For Sale.

*Go to [threedomfront.com](http://threedomfront.com) for more ideas and to share yours with fellow abolitionists worldwide, as well as to find a complete list of abolitionist organizations partnering with Threedom.*